



Citizen Review Panel Meeting Minutes **Tuesday, April 2, 2019**

PANEL MEMBERS:

Chase Hart
Tonya Giuliani
Doug Doney

STAFF MEMBERS:

Barbara Felty, SWDH
Tim Barrass, IDHW

MEETING CALLED TO ORDER Co-Chair

Chase called the business meeting to order at 8:35 a.m.

REQUEST FOR ADDITIONAL AGENDA ITEMS

Chase asked for any additional agenda items.

MOTION: Chase Hart moved to approve the agenda with additions. Tonya seconded the motion. Motion passed unanimously.

ADDED AGENDA ITEMS:

NEW ROOM LOCATION:

The next panel meeting will be held in the Clinic Services Classroom.

BROKEN PLACES BY ROGER WEISBERG:

Following the conclusion of the next panel meeting we will share the film "Broken Places". This documentary is very well done and very informative with real life events.

GUEST SPEAKERS WERE DISCUSSED

Action: Tim will send an invite to Susan Dwello to attend our next meeting. Chase will send absent members an email asking for questions that we have for Susan. Chase will compile a list of everyone's questions for Susan.

NETSFERE

Action: Doug would like to remind everyone to open a Netesfere account for SWDH communication platform. This will make our communications secure and HIPPA compliant.

Action: Barbara Felty to send a reminder email.

REVIEW AND APPROVAL OF 3/5/2019 MINUTES

Panel members reviewed the Citizen Review Panel minutes from March 5, 2019. No changes were noted.

MOTION:

Chase Hart moved to approve the March Meeting minutes as presented. Doug Doney seconded the motion. Motion passed unanimously.

EXECUTIVE SESSION:

At 9:15 a.m. Co-chair Chase Hart made a motion to go into executive session. The motion as seconded by Tonya Guiliani. Roll Call taken.

The panel members discussed the best process to follow for reviewing client files. Several suggestions were noted. Due to a lack of forum the panel members decided to wait until next month to review the assigned cases.

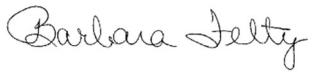
Action: Chase will revise the spreadsheet used to gather case facts and send out to all panel members.

Action: Barbara will email newly assigned case #'s to absent panel members.

At 10:19 p.m. Chase Hart made a motion to go out of executive session. The motion was seconded by Doug Doney.

There being no further business, the meeting adjourned at 10:20 a.m.

Respectfully Submitted:



Barbara Felty
Citizen Review Panel Coordinator

Next meeting: ***Tuesday, May 7, 2019 at 8:30 a.m.***